

Agency Budget Development

Date	Event
Mid-June, July, August,	Meetings with selected agencies on strategic plans, performance measures, mapping agency obligation to Governor's objectives, agency accomplishments, composition of budget, and planned agency initiatives
April 11	DPB issues notification letters for detailed submission for 2008-2010 capital projects (round 1)
April 18	Six Year Capital Plan due from agencies
June 1	Governor's Budget Guidance Memorandum and strategic and service area plan instructions sent to agencies
June 8	Detailed capital submissions for authorized existing projects due (round 1)
July 16	Annual maintenance reserve plans due from agencies
August 15	Fourth quarter performance results due from agencies for all key measures and FY 2007 results on all non-key measures.
September 5	Agency legislative proposals due
September 13	Secretarial five percent cut plans due for FY 2008
September 28	2008-2010 strategic and service area plans due from agencies
October 1	Detailed capital submissions for authorized 2008-2010 projects due from agencies (round 2)
October 1	DPB issues base budget instructions
October 10	DPB issues decision package instructions
October 10	DPB issues instructions for FY 2008 cuts continued for the 2008-2010 biennium
October 15	Base budget financial submissions due from agencies
October 31	2008-2010 decision packages due from agencies
October 31	Formal nonstate agency budget requests due
October 31	Data submission for FY 2008 cuts continued for the 2008-2010 biennium due from agencies
November 1	Supplemental reporting forms (Forms FF, FS, and OM) due from agencies
November 2	Six year nongeneral fund revenue estimates due
November 15	DPB notifies agencies of approved changes to strategic and service area plans. Agencies begin making changes
November 21	Agencies complete all approved changes to strategic and service area plans
November 30	Agencies post their strategic and service area plans on their websites or provide link to Virginia Performs
December 17	Governor presents budget to General Assembly

Revised October 11, 2007